

Exhibit Rules



2026 Disaster Planning Conference
September 22 - 23, Riverside Convention Center, Riverside, CA

Space Assignments

Table assignments will be made by the California Hospital Association (CHA) based on the following criteria: sponsorship level, order in which reservations are received, number of tables purchased, suitability and availability of locations.

Space and Services Included in Fee

Exhibit fee includes two company representatives to attend the exhibit show only; conference attendance is included in sponsorship. Additionally, the fee includes a 6' or 8' table with drape, two chairs, and a power strip. The exhibit hall will be carpeted.

Sponsor and Exhibit Refund Policy

Sponsor and exhibit fees are NONREFUNDABLE.

Preliminary Exhibit Schedule

Riverside Convention Center
(date/times are approximate and subject to change)

Tuesday, September 22

Set-up: 9:00 – 11:30 am
Box Lunch: 11:30 am – 1:00 pm
PM Break: 3:00 – 3:30 pm
Exhibit Show Reception: 4:45 – 5:45 pm

Wednesday, September 23

Continental Breakfast: 7:00 – 8:00 am
AM Break: 10:00 – 10:30 am
Lunch: 12:30 – 1:30 pm
Dismantling: 1:30 pm

Exhibit Set-Up and Clean-Up

Set up of exhibits must be complete and ready for inspection by 11:30 am on Tues., Sept. 22. Exhibitors are prohibited from dismantling their display until 1:30 pm on Wed., Sept. 23. It is the responsibility of the exhibitor to remove all materials from the exhibit hall NO LATER than 2:30 pm on Wed., Sept. 23. No dismantling will be permitted after this time.

Exhibit Show Passport

The exhibit show passport is a fun interactive opportunity where attendees participate to compete and win prizes. This encourages networking, foot traffic and lead opportunities. The attendee must be present to win and CHA will provide the winner's contact information to the donating exhibitor. CHA staff and exhibitors are not eligible to participate in the prize drawing.

Exhibit Show Prize Drawing

Exhibitors are encouraged to donate a prize for the raffle (limit one) with a minimum value of \$100. Winners will be chosen and announcements made Sept. 23. Please email the item you wish to contribute for the Exhibit Show raffle to lhartzell@calhospital.org by Sept. 4.

Admittance

Exhibit hall admittance is limited to conference attendees and company representatives who have contracted and paid for exhibit space.

Eligible Exhibits

CHA reserves the right to refuse rental of display space, exhibit or any part of an exhibit to any company.

Fire and Safety

All flammable materials must be flameproofed before being placed in the exhibit area. All materials and installations are subject to the fire and safety regulations in force by state and/or city fire authorities. Exhibitors must provide certification of flameproofing if requested by show management or the fire department. Volatile or flammable fluids, substances or materials of any nature are prohibited in any booth.

Social Functions

Social functions sponsored by exhibitors must not be scheduled during exhibit hours or during the CHA education program. Any function not approved by CHA that would compete for attendees' time, either during exhibition hours, educational sessions, general sessions or programs is prohibited.

Security

Exhibitors are responsible for any valuables at their booth. Security guards will be present at all times.