

# Supplier Diversity Program: New System for July 1 Report

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# Welcome

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## Continuing Education



Continuing education hours are offered for this program for compliance and health care executives.

Full attendance and completion of the online evaluation and attestation of attendance are required to receive CEs for this webinar.

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## Questions



We will take questions as they come through out the presentation. There is also some time built into the presentation for questions and comments at the end.

Please submit your questions using the Q&A box (usually located at the bottom of your screen) as they come to you throughout the presentation.

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## Opening Remarks



1. AB 962 Overview
2. Hospital Supplier Diversity Report
3. HDC System
4. Program Demonstration
5. Questions

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## Presenter



**Sharon Takhar**  
**Staff Services Manager I**  
**Department of Health Care Access and Information**

Sharon has been with the Department of Health Care Access and Information as a Staff Service Manager in the Hospital Disclosures Compliance Unit since 2021. She and her team collect and analyze several hospital disclosures and reports, such as Community Benefit Plans, Fair Pricing Policies, Chargemaster reports, and Hospital Supplier Diversity Reports.

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Requires the Office of Statewide Health Planning and Development (OSHPD) to:

- Develop and administer a Hospital Supplier Diversity Reporting program
- Collect and post hospital supplier diversity reports explaining the hospital's supplier diversity statement and procurement efforts regarding certified minority, women, lesbian, gay, bisexual, transgender (LGBT), and disabled veteran business enterprises.

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- Requires hospitals to annually submit a report on their efforts and include:
  - ✓ Supplier diversity policy statement.
  - ✓ Outreach and communications
  - ✓ Procurements that are made from various business enterprises
- The first annual submission of supplier diversity reports is due by July 1, 2022.

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# Hospital Supplier Diversity (HSD) Report

Sharon Takhar  
Hospital Disclosures & Compliance Unit

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## First Year Reporting — Overview

- Goal for the first-year reporting was to understand our starting point and establish a baseline.
- We had no regulations, therefore there was no standardization. Due to this, we received a variety of reports in different styles.
- HCAI staff created a template that hospitals were encouraged to use when submitting their reports.
- We collected and analyzed over 300 reports. 77% of hospitals reports included procurement amount disaggregated in the different diverse categories listed in the statute.

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## First Year Reporting — Overview (cont.)

- A majority of hospitals submitted statements of their supplier diversity policies and outreach/communication efforts.
- 56% of hospitals stated they require diverse suppliers to be certified. Of these hospitals, 26% accepted self-certification.
- All submitted reports and full data analysis for 2020 reports are available on our website.
- Hospitals provided contact information for interested business enterprises and we will continue to update the list of contacts provided on our website.

## Regulations for 2022 Reporting

Regulations will standardize the report elements and submission process to comply with the statutes as required from AB 962.

We are currently in the final stages of approval for our regulations for AB 962, which will be effective by July 1, 2022.

## Regulations — Highlights

- Require use of a new technology system for report submission.
- Further define the different diverse categories that were listed in the statute: African Americans, Hispanic Americans, Native Americans, and Asian Americans.
- Define the timeframe for reporting as prior calendar year.
- Define procurement categories, including Tier I and Tier II procurements:
  - ✓ Tier I: the procurement amount by direct contract between a hospital and a supplier directly to provide goods and services that support the operations of your hospital. Tier II: procurement amount by any agreement or arrangement between a contractor and any third party.
- Outline the penalty and appeals process

## HDC System

### The Basics

## Hospital Disclosures & Compliance System

- HCAI has developed a new report collection system, called the Hospital Disclosures and Compliance (HDC) System.
- The HDC System will collect Hospital Supplier Diversity (HSD) Reports, beginning June 1, 2022.
- HCAI will no longer accept emailed and mailed hard copy reports.
- A resource manual, including HDC System and HSD Report instructions, is available on our [website](#) *[under Additional Resources]*

## Important Steps for Report Submitters

- Create an account on the HDC System on <https://hdc.hcai.ca.gov/>
- Associate to your facility(s).
- Add primary user/contact and associate users.
- The **primary contact** is who HCAI would reach out to in the event of an issue with a facility's report. The primary contact is who HCAI would reach out to in the event of an issue with a facility's report.
  - ✓ An **associated user** is anyone within a facility who has authorization to submit a report



## Create an Account

- Step 1: Go to Hospital Report Submission Portal.
- Step 2: Click “Login.”
- Step 3: Click “Sign up now.”
- Step 4: Follow the next steps to create an account.

Sign in with your email address

Email Address

Password

Forgot your password?

Sign in

Don't have an account? [Sign up now](#)

Sign in with your social account

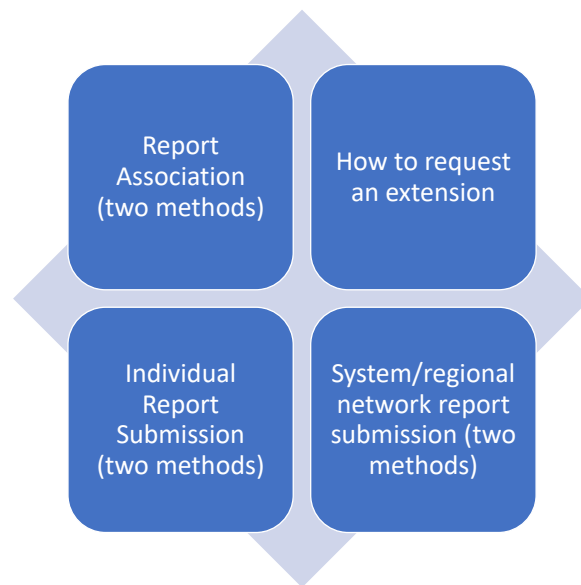
HCAI

Microsoft

Google

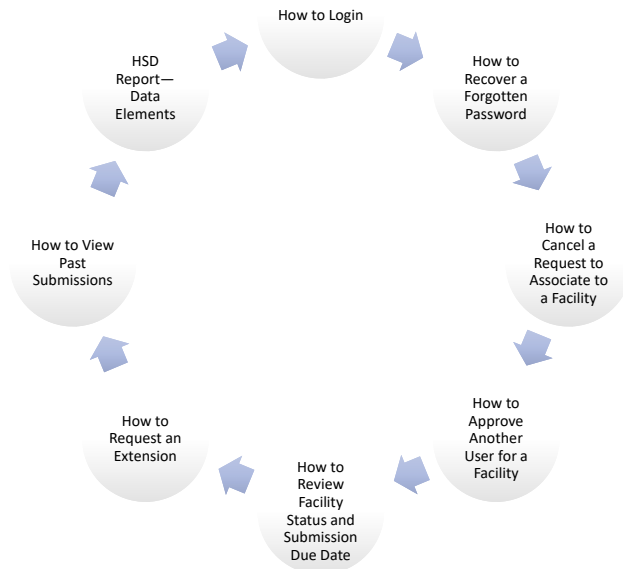
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## Demo



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# Additional Topics in the Resource Manual



## Resources Available

- On our [website](#), we have the following resources available:
  - ✓ Frequently Asked Questions
  - ✓ HDC System and Hospital Supplier Diversity Resource Manual
  - ✓ Blank templates [both for Individual and System-level reports]
- Program staff can be reached via:
  - Email: [supplier.diversity@hcai.ca.gov](mailto:supplier.diversity@hcai.ca.gov)
  - Phone: (916) 326-3830
- Proposed Regulations can be found [here](#).

## Questions



Submit your questions through the Q&A box. (Usually located at the bottom of your screen.)

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## Contact Information



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Thank you for participating in today's webinar.

An online evaluation and an attestation of attendance will be sent to you shortly.

For education questions, contact:

[education@calhospital.org](mailto:education@calhospital.org)